CITY OF DETROIT BUILDING AUTHORITY

BOARD OF COMMISSIONERS SPECIAL MEETING
DETROIT PUBLIC SAFETY HEADQUARTERS (DPSH)
DETROIT BUILDING AUTHORITY
1301 THIRD STREET, SUITE 328
DETROIT, MI 48226

TELECONFERENCE LOGIN: https://cityofdetroit.zoom.us/j/87442011085
Meeting ID: 874 4201 1085
CALL IN: (312) 626-6799, 87442011085#
(267) 831-0333, 87442011085#

October 29, 2026
10:00 A.M.

AGENDA

I. GENERAL

A. Approval of Agenda

B. Approval of Meeting Minutes – 07/16/2026

C. Purchase Orders Signed by the Director 07/16/2026 through 09/28/2026

D. Finance Reports Ending 07/31/2026:

a. Statement of Activities
b. Cash In/Out
c. Statemen of Financial Position

E. Finance Reports Ending 08/31/2026:

a. Statement of Activities
b. Cash In/Out
c. Statement of Financial Position

II. PROJECT ACTION ITEMS

A. Housing & Revitalization Department (HRD)

1. Community Development Block Grant – Disaster Recovery (DBA #12-FL25/CPO #6007519) — Sessoms
Jefferson Chalmers Flooding and Floodplain Mitigation
Detroit Building Authority Consulting Services
New Contract Award – OHM Advisors

1301 Third Street • Suite 328 • Detroit, MI 48226 • 313-224-0174 phone • 313-224-4998 fax

DATE: October 29, 2026

TO: Board of Commissioners
Detroit Building Authority

FROM: Kayana Sessoms
DBA CDBG-DR Project Manager

RE: Community Development Block Grant – Disaster Recovery
(DBA #12-FL25/CPO #6007519)
Jefferson Chalmers Flooding and Floodplain Mitigation
Detroit Building Authority Consulting Engineering Services
New Professional Services Agreement – Orchard, Hiltz & McCliment, Inc. (dba OHM Advisors)

On March 19, 2026, the Detroit Building Authority Board of Commissioners approved an Interagency Agreement with the Housing and Revitalization Department, in the amount of $20,000,000.00, for the Jefferson Chalmers Flooding and Floodplain Management program.

The Jefferson Chalmers neighborhood, home to more than 2,000 homes, experienced significant flooding in 2019 and 2020. High Detroit River and Great Lakes water levels affected approximately 300 shoreline homes, and more than half of neighborhood residents experienced sewer backups in 2016 and 2021. FEMA's 2021 flood map revision placed the neighborhood in the regulatory floodplain, adding mandatory flood insurance costs for residents and delaying active development. In June 2022, the U.S. Army Corps of Engineers (USACE) completed a Flood Plain Management Services study identifying conceptual measures to stop overland flooding and remove the neighborhood from the FEMA floodplain designation.



FEMA's National Flood Hazard Layer (NFHL) Viewer
(Type "Jefferson Chalmers, Detroit, MI" in search box – zoom to area – blue zone = Coastal Floodplain) roughly bounded by Conner/Clairpointe Avenues (West Boundary), E. Jefferson Avenue (North Boundary), Alter Road (East Boundary) and the Detroit River (South Boundary)

The DBA requires a consultant to provide feasibility study, civil engineering, environmental due diligence (NEPA), and construction engineering and inspection services. The work includes evaluating an unknown universe of flood mitigation options and stop-log closures at the Lakewood, Phillip and Fox Creek canals and higher seawalls along canal properties, hydrologic and hydraulic modeling, community engagement, design, permitting and construction support. The goal is a construction-ready recommendation by 2028, within the CDBG-DR spending timeline.

The Request for Proposals (RFP) was advertised on July 31, 2026, through the Michigan Inter-governmental Trade Network (MITN/BidNet), with proposals due September 4, 2026. A pre-proposal conference was held on Friday, August 7, 2026, at 10:00 a.m. at the DBA. Two (2) firms responded: Giffels Webster and OHM Advisors. Proposals were evaluated by a committee consisting of staff from the Detroit Building Authority (DBA), the Buildings, Safety Engineering and Environmental Department (BSEED), the Department of Public Works (DPW) and the Office of Development and Grants (ODG). The committee ranked OHM Advisors first and Giffels Webster second:

Rank	Consultant Team
1	OHM Advisors / GEI Consultants, Inc.
2	Giffels Webster / Freshwater Engineering / SME

Both teams were interviewed on October 20, 2026. The committee considered each team's relevant project experience, flood infrastructure and hydrologic and hydraulic expertise, team structure and subconsultant management, local presence and staff availability, community engagement approach, and ability to meet the 2028 schedule and CDBG-DR requirements.

Following the interviews, the DBA issued Post-Bid Clarification No. 1 to both teams on October 21, 2026, requesting pricing, hours and a schedule for Phase I only. After reviewing the responses and references, the OHM Advisors team is the most qualified. Phase I includes the following:

I. **Environmental Due Diligence** – Including, but not limited to Section 106 cultural resources review and an environmental assessment of potential hazardous substances in proposed construction areas.

II. **Geotechnical Due Diligence** – supplemental soil borings along the existing canals and shoreline to establish soil conditions for levee, floodwall and seawall alternatives.

III. **Feasibility Development** – data collection, topographic survey, hydrologic and hydraulic modeling of canal, wave and interior drainage flooding, and cost estimating. Perimeter protection, canal closures and interior drainage will be evaluated as one system in coordination with DWSD.

IV. **Community Engagement** – a community kickoff, key stakeholder discussions, block club and door-to-door outreach, and two community meetings. Residents will help set the criteria used to select the preferred alternative; no alternative is assumed in advance.

V. **FEMA and Regulatory Coordination** – initial FEMA consultation and coordination with EGLE and USACE so the selected alternative can proceed directly to design, a Conditional Letter of Map Revision (CLOMR), construction and a final Letter of Map Revision (LOMR).

Phase I concludes with selection of the project scope in September 2027. Design, bidding, and construction engineering and inspection services will be brought to the Board for authorization once a preferred alternative is selected.

Orchard, Hiltz & McCliment, Inc. (dba OHM Advisors) was founded in 1962 and will lead the project from its Detroit office at 1145 Griswold Street. Patrick Droze, P.E., Senior Project Manager, will serve as the City's single point of contact, supported by Rhett Gronevelt, P.E., Principal in Charge, and Madison Merzlyakov, Community Engagement Lead. Ms. Merzlyakov has 11 years of experience and has led public engagement for DWSD's East Side Resiliency and Brightmoor stormwater projects. OHM performed the West Willow flood study for the Washtenaw County Water Resources Commissioner (2025), and its Michigan flood experience also includes stormwater flood risk reduction for the City of Dearborn, and the 2017 Midland County flood response, which received the 2018 ACEC Michigan Surveying Eminent Conceptor Award, the chapter's highest honor.

GEI Consultants, Inc. will lead flood risk, levee and FEMA engineering. GEI co-led the team supporting the City of Hartford, Connecticut through its levee evaluation, after which FEMA accredited the Hartford Levee and Flood Control System. As a result, the protected area, about 20 percent of the city's land with a grand list value of approximately $1.6 billion, is not designated a Special Flood Hazard Area and owners there are not required to carry flood insurance. This is the outcome sought for Jefferson Chalmers. GEI's key staff include:

A. **Mike Bachand, P.E.** – 26+ years in flood risk management and levee safety; former Technical Manager of the USACE National Levee Safety Program, where he led its Five-Year Strategic Plan and coordinated USACE and FEMA support to levee owners nationwide. He will lead FEMA coordination and floodplain designation abatement. Projects include the Central City Isolation Gates and Pump Station, Fort Worth, TX (2026); New Haven Flood Risk Management Study, CT (2020); Manhattan Levee Feasibility Study, KS (2011); and Laurel Ridge Levee Design, LA (2010).

B. **James Nickerson** – Project Manager and Engineer-of-Record for the four-mile East Hartford Flood Control System, CT, including the FEMA levee accreditation assessment (44 CFR 65.10) and remedial design of floodwalls, closure structures, riverfront bulkheads and pump stations.

C. **Jessica Mason** – managed the hydrologic and hydraulic modeling and FEMA documentation for the Brown County Port Redevelopment CLOMR, Brown County, WI (2025), a project within a FEMA regulatory floodway.

D. **Dan DeVaun, P.E.** – Technical Advisor and senior Michigan water resources lead; Lead Engineer for the North Branch Ecorse Creek Flood Risk Management study in Wayne County for the USACE Detroit District (2017), including HEC-RAS and HEC-HMS modeling and flood mitigation alternatives; Project Manager for EGLE Dam Safety on the Edenville Dam emergency response (2022); and Senior Peer Reviewer for the Four Lakes Task Force flood recovery program in Midland.

OHM and GEI are currently partnering on projects in Michigan. OHM will remain the prime consultant, accountable for all subconsultant work, and key personnel may not be changed without DBA approval. Specialty partners include SWCA Environmental Consultants (NEPA and cultural resources), Somat Engineering (environmental assessment and geotechnical), Drummond Carpenter (community engagement and education) and Spence Brothers (cost estimating). Vendor registration, Detroit-based business status and certifications for the prime and each subconsultant have been confirmed by the City of Detroit Civil Rights, Inclusion & Opportunity Department (CRIO), as follows:

Firm	Role	CRIO Certification(s)	Expires
Orchard, Hiltz & McCliment, Inc. (dba OHM Advisors)	Prime	Detroit Based Business	September 4, 2027
GEI Consultants, Inc.	Subconsultant	None	–
SWCA Environmental Consultants	Subconsultant	None	–
Somat Engineering, Inc.	Subconsultant	Detroit Based Business; Detroit Headquartered Business; Minority-Owned Business Enterprise	April 29, 2027
Drummond Carpenter ("DC")	Subconsultant	None	–
Spence Brothers	Subconsultant	None	–

One (1) of OHM's five (5) subconsultants, Somat Engineering, Inc., is Detroit headquartered and Detroit based.

OHM Advisors has provided pricing for Phase I services in an amount not to exceed $729,000.00, based on approximately 3,189 professional hours billed at the hourly rates submitted with its proposal, and estimates the duration of these services to be eleven (11) months from the date of award. The team has also proposed a contingency for unforeseen services, to be used only with the written authorization of the DBA. The selected team is required to attend a mandatory project kickoff on November 18, 2026.

Item	Description	Amount
A	Environmental Due Diligence	$88,000.00
B	Geotechnical Due Diligence	$71,000.00
C	Feasibility Development	$520,000.00
D	Contingency	$50,000.00
	Total, Not to Exceed	**$729,000.00**

Therefore, staff requests board authorization to enter into a Professional Services Agreement with Orchard, Hiltz & McCliment, Inc. (dba OHM Advisors) for Phase I – Environmental Due Diligence, Geotechnical Due Diligence and Feasibility Development services for Flooding & Floodplain Mitigation Measures in the Jefferson Chalmers neighborhood of Detroit in an amount not to exceed $729,000.00.

Funding:

Description	Budget
Interagency Funding Agreement (03/19/2026)	$20,000,000.00
Total	**$20,000,000.00**

Current Project Breakdown:

Interagency Funding Agreement (03/19/2026)	$20,000,000.00	
PHASE I - DBA CDBG-DR Project Manager (05/21/2026)		($669,457.28)
Funds Remaining	**$19,330,542.72**	

KS/attachments

RFQ/P Engineering Consulting Servcie
Housing & Construction Engineering & Inspection Services
Block Grant - Disaster Recovery
Floodplain Mitigation Measures Jefferson Chalmers Neighborhood
(DBA #12-FL25/CPO #6007519)
Post Bid Clarification No. 1

Date: October 26, 2026

Item No.	Description	Giffels Webster	OHM Advisors	
A	Environmental Due Diligence	$ 82,500.00	$ 88,000.00	
B	Geotechnical Due Diligence	$ 82,500.00	$ 71,000.00	
C	Feasibility Development	$ 231,000.00	$ 520,000.00	
D	Contingency	$ 82,500.00	$ 50,000.00	
Total Professional Services		**$ 478,500.00**	**$ 729,000.00**	

NOTE: Giffels Webster is a certified Detroit Headquartered Business
NOTE: OHM Adivisors is a certified Detroit Based Business

SECTION 6B – PROPOSAL FORM

(*ENVELOPE NO. 2 PROPOSAL*)

PROPOSAL FORM
(POST BID CLARIFICATION NO. 1)

REQUEST FOR QUALIFICATIONS/PROPOSALS FOR ENGINEERING CONSULTING SERVICES FOR THE HOUSING & REVITALIZATION DEPARTMENT COMMUNITY DEVELOPMENT BLOCK GRANT-DISASTER RECOVERY FLOODPLAIN MITIGATION MEASURES AT JEFFERSON CHALMERS NEIGHBORHOOD OF DETROIT (DBA #12-FL25/CPO #6007519)

HRD CDBG-DR PHASE II

NAME OF PROPOSING ENTITY: OHM Advisors, Inc.

PROPOSING ENTITY ADDRESS: 1145 Griswold, Ste. 200, Detroit, MI 48226

DUNN & BRADSTREET NUMBER (DUNS #): 06-416-9998

CONTACT NAME: Rhett Gronevelt

TELEPHONE: 313-481-1255

FAX: N/A E-MAIL ADDRESS: rhett.gronevelt@ohm-advisors.com

DATE: October 26, 2026

This Proposal is hereby submitted to the DETROIT BUILDING AUTHORITY (herein referred to as "the DBA") located at the Detroit Public Safety Headquarters, 1301 Third Street, Suite 328, Detroit, MI 48226.

A. PROPOSAL

The Undersigned, on behalf of the Proposing Entity, certifies to the DBA that the Proposing Entity, having examined the documents comprising the DBA's "**HRD CDBG-DR Floodplain Consulting Services**" and having sufficiently inspected the Site, hereby tenders to the DBA this Proposal to furnish professional and expert Management Services as set forth and contemplated in the RFQ/P Documents.

B. EXECUTION OF THE AGREEMENT, COMMENCEMENT OF SERVICES

The Undersigned on behalf of the Proposing Entity,

1. Certifies that, by the act of submitting this Proposal, the Proposing Entity is prepared and agrees to execute, without modification, the Professional Services Agreement (the Agreement) substantially in the form and content attached hereto as Exhibit O, incorporating the portions of this Proposal deemed appropriate to the DBA.
2. Agrees, pending the DBA's preparation of the Agreement, to start immediately upon receipt of a written Letter of Intent to Award / Notice to Proceed from the DBA, to mobilize and initiate the provision of the services without delay and to diligently pursue the performance of the Consulting Services and completion of the Project according to the reasonable schedule requirements of the DBA.

C. INSURANCE & PERFORMANCE / PAYMENT BONDS

The Undersigned, on behalf of the Proposing Entity, agrees to provide prior to the execution of an Agreement or upon receipt of Letter of Intent to Award / Notice to Proceed from the DBA, satisfactory proof of insurance required in types and coverage and minimum limits specified in the RFQ/P Documents and proof of ability to secure 100 % performance & payment bonds.

D. ADDENDA

The Undersigned on behalf of the Proposing Entity acknowledges receipt of the following addenda that specify revisions to and are incorporated into the RFQ/P Documents:

Addendum No.__1__, dated 07/31/2026 Addendum No. __ dated _____
Addendum No.__2__, dated 08/10/2026 Addendum No. __ dated _____
Addendum No.__3__, dated 08/20/2026 Addendum No. __ dated _____

E. PROPOSED SERVICES AND PRICING

The Undersigned, on behalf of the Proposing Entity, proposes the following Fees and Reimbursable Costs based upon an estimated Construction Costs of $16,500,000.00.

BASE BID PROPOSAL

Pursuant to and in compliance with the RFQ/P and any Addendums issued and the project specifications relating to the above-named project, the undersigned agrees to enter into a professional services agreement with the Detroit Building Authority to complete the work for **HRD CDBG-DR Floodplain Consulting Services** without delay substantially in the form attached hereto as Exhibit J.

The undersigned agrees to price of the specified **Project** for all of the services described in the RFQ/P:

BREAK DOWN OF PRICES

ITEM NO.	DESCRIPTION	TOTAL
A	**Environmental Due Diligence**	**$** 88,000.00
B	**Geotechnical Due Diligence**	**$** 71,000.00
C	**Feasibility Development**	**$** 520,000.00
D	**Contingency**	**$** 50,000.00
TOTAL		**$** 729,000.000

Seven hundred twenty-nine thousand dollars and 00/100 cents
(words)

$ 729,000.000
(figures)

PROFESSIONAL RATES

Professional rates must be submitted attached to the Proposal Sheet. Any additional services requested by the Detroit Building Authority from the consulting engineering firm will be negotiated between the Detroit Building Authority and the consulting engineering firm.

F. EXCEPTIONS TO THE RFQ/P DOCUMENTS

The Proposing Entity takes exception to the following requirements of the RFQ/P Documents (refer to section of the RFQ/P for conditions regarding exceptions stated below):

Please see supplemental letter.

G. VOLUNTARY ALTERNATES

The Proposing Entity offers for the DBA's consideration the following Voluntary Alternates. The Proposing Entity acknowledges that the DBA is under no obligation to review, evaluate or accept any Voluntary Alternate, and that the Proposing Entity has not, in any way, relied on or presumed the DBA's acceptance of these Voluntary Alternates in the preparation of this Proposal. The Proposing Entity acknowledges that the offered Voluntary Alternates have no exclusivity or copyright that prohibits the DBA from using any portion or version relative to the solicitation and procurement of Professional Services.

Not applicable.

H. BIDDER NOT IN ARREARS

The Undersigned certifies that, as of the date of this Bid, Bidder is not in arrears to the City of Detroit for any debts whatsoever (including but not limited to back taxes) as provided for in Sec. 21-3-15, City Code (Ordinance No. 52H). Further, the Undersigned certifies that the Bidder has not defaulted in any other contract with the City of Detroit or the DBA.

No Proposal shall be considered valid which has not been manually signed in ink in the appropriate space below:

The Undersigned, under penalty of perjury, certifies that:

1. I have legal authorization to bind the Proposing Entity.
2. I have submitted the Qualifications and Proposal of the Proposing Entity in full compliance with this RFQ/P, and I have executed on behalf of the Proposing Entity on the Proposing Entity's letterhead, the following affidavit.

This Proposal is hereby tendered to the Detroit Building Authority on behalf of the Proposing Entity on the 26th day of October, 2026.

OHM Advisors, Inc.
(Name of Proposing Business)

By _____
(Signature)

Rhett Gronevelt — Principal
(Print) (Title)

END OF POST BID CLARIFICATION NO. 1

October 26, 2026

Detroit Building Authority (DBA)
1301 Third Street, Suite 328,
Detroit, MI 48226

Attention: Mr. Tyrone Clifton
Director – Detroit Building Authority

Ms. Kayana Sessoms
CDBG-DR Project Manager

RE: Post Bid Clarifications
Engineering Consulting Services for the Housing & Revitalization Department
CDBG-DR Floodplain Mitigation Measures in the Jefferson Chalmers Neighborhood of Detroit
(DBA #12-FL25/CPO #6007519)

Dear Mr. Clifton and Ms. Sessoms:

We appreciate the opportunity to provide additional information and clarifications to our previously submitted proposal for this important effort in Detroit's Jefferson Chalmers neighborhood. We have provided the requested information below and have also attached an updated bid form per your request. Should you have any questions regarding the provided information, please do not hesitate to contact our office.

Price Breakdown

We understand that the DBA intends to advance a reduced portion of the scope of services at this time. Specifically, the environmental due diligence, geotechnical due diligence and feasibility phases of work. Our previously provided proposal includes these elements of this work within Phase I. We offer the following clarifications and cost information for your use.

A: Environmental Due Diligence

This phase of work includes high-level environmental reviews to enhance the understanding of entire Jefferson Chalmers neighborhood. For the feasibility phase, this work will include the following:

- SWCA Environmental Consultants will conduct the cultural resources research and documentation required for a Section 106 review for the Feasibility Study. This effort will provide the preliminary cultural and historic preservation assessments required by the Michigan State Historic Preservation Office (MI SHPO) to support compliance with the National Historic Preservation Act and advance project planning.
- Somat Engineering will complete an Environmental Assessment (EA) consisting of desktop research and limited site inspections to evaluate the potential presence of hazardous substances within proposed construction areas, using historical records, regulatory databases, and property condition reviews without conducting soil or groundwater sampling. Based on the findings, additional investigation, testing, or the development of a Response Activity Plan may be recommended to address contamination risks and ensure safe project construction and operation.

Proposed Cost: $88,000.00

This proposed fee will be billed hourly based on the work performed in accordance with Somat Engineering's and SWCA's proposed rates. Costs for soil borings and permits will be included as reimbursable expenses within the above-noted budget.

B: Geotechnical due diligence

This phase of work includes the completion of supplemental soil borings to attain additional background information on the insitu soils conditions along existing canals and shoreline throughout the project area. This work will be completed by Somat Engineering, Inc.

Proposed Cost: $71,000.00

This proposed fee will be billed hourly based on the work performed in accordance with Somat Engineering's proposed rates.

C: Feasibility development

At this time, feasibility development is focused primarily on the development of community-informed alternatives analysis. Based on this, we have reduced the previously provided project cost to reflect reduced coordination effort for FEMA and CDBG. The scope is modified as follows:

- As we had noted within our work plan, we have included dedicated scope to coordinate with FEMA throughout the project (Phase IV). The scope has been reduced to include only initial consultation during the feasibility phase. Formal submittals are not anticipated until the design phase has been initiated.
- We have also assumed some level of coordination with the City HRD/ODG (Phase V) for development of an Environmental Assessment/Impact Study for the proposed improvements. We have assumed most of this scope (preparation of the environmental assessment) will occur during design and after construction activities. As a result, we have thus deducted scope and fee from the feasibility development task that had been provided previously.

Proposed Cost: $460,000.00

Please note that this proposed fee will be billed hourly based on the work performed. In addition, a $15,000 allowance for travel expenses for GEI Consultants is included.

D: Contingency

We are recommending that the DBA consider adding a $50,000 contingency for unknown services that may arise during the feasibility study. The contingency would only be used with the written permission of the DBA staff. If the DBA has other means of resolving unexpected changes, perhaps it is not required.

Proposed Cost: $50,000.00

Estimated Hours and Rates

Based on the revised scope of services, an updated fee estimate has been derived. Our fee has been developed based on estimated hours multiplied by hourly rates provided on form 6B of the proposal (envelope 2). Table 1 below provides a summary of anticipated hours by item as well as projected costs. Table 2 provides a detailed breakdown of total hours by Item with specific hourly estimates provided for each member of the OHM consultant team.

Table 1 - Hours and Fee by Item

Item	Description	Professional Services Hours	Cost
Item A	Environmental Due Diligence	512	$88,000.00
Item B	Geotechnical Due Diligence	204	$71,000.00
Item C	Feasibility Development	3189	$520,000.00
Item D	Contingency	--	$50,0000
Total			**$729,000.00**

Table 2 - Hours by Item and Consultant

Phase	Description of Task	OHM	GEI	SWCA	Somat	DC	Spence Brothers
Item A	Environmental Due Diligence	7	0	81	424	0	0
Item B	Geotechnical Due Diligence	7		0	197	0	0
Item C	Project Management	92	0	0	0	0	0
Item C	Client Kickoff	22	14	0	0	0	0
Item C	Community Meeting 1 — Level Setting and Goals	22	39	0	0	34	0
Item C	Key Stakeholder Discussions	66	39	0	0	20	0
Item C	In-the-Neighborhood Information Gathering	62	24	0	0	61	0
Item C	Supplemental Data Collection	60	102	0	0	0	0
Item C	Engineering Analysis	587	919	0	0	27	42
Item C	Community Meeting 2 — Presentation of Findings and Alternatives	70	39	0	0	23	0
Item C	Project Scope, Community Values and Budget Alignment	70	39	0	0	0	0
Total Estimated Hours		1065	1215	81	621	165	42

Third Party Costs

The project will be supported by the use of the proposed consultant team. This is inclusive of topographic survey (to be performed by OHM Advisors), environmental reviews (SWCA and Somat Engineering), geotechnical engineering (Somat Engineering) and cost estimating (Spence Brothers). Costs for these efforts have been included within project pricing information.

Schedule

Based on the proposed scope of work and authorization in early November 2026, we have developed the proposed project schedule. The milestones and completion dates

Milestones	**Anticipated Completion Date**
Item A	
Phase I Environmental	January 29, 2027
Cultural and historic preservation assessments	January 29, 2027
Item B	
Geotechnical Investigations *	April 30, 2027
Item C	
Client Kickoff	November 5, 2026
Community Kickoff Meeting	November 18, 2026
Key Stakeholder Discussion	December 11, 2026
Land Survey	January 29, 2027
Community Site Meeting	March 1, 2027
Preliminary Engineering Technical Memorandum	June 30, 2027
Community Meeting 2	August 2027
Selection of Project Scope	September 2027

Note:
** Geotechnical investigations are subject to right of entry and right of wat permitting from the City of Detroit BSEED and DPW. We have assumed approximately 4 months of processing time.*

Exclusions

The cost information provided is reflective of professional services necessary to deliver the feasibility analysis. While OHM intends to support DBA in community outreach and engagement efforts, we have not included external costs for this effort. The following items are services that we anticipate may be utilized during the project. Costs for these services have not been included without our fee proposal:

- Rental costs for hosting community meetings and events (space, tables, chairs, Audio/Visual).
- Costs for large volume printing. For the intent of this proposal, we have assumed print jobs greater than 200 pages will be reimbursed.
- Food and beverage for public meetings and workshops.
- Costs to distribute mailings, flyers (such as postage and direct delivery)

Contract Discussions

As noted in our proposal, OHM Advisors has reviewed the draft Professional Services Agreement (Exhibit D). While we take no major exceptions to the Agreement, we would prefer to make some modifications to the Agreement that are consistent with other Professional Services Agreements from the City of Detroit and common in the industry from other local units of government. We have attached a red-lined draft of the Agreement for your review. We are available at any time to review the requested revisions.

We hope that the above information is helpful in the DBA's review of our proposal. Should you have any questions, please do not hesitate to contact me directly at 313-481-1255. We look forward to the opportunity to serve the DBA and Jefferson Chalmers.

Sincerely,
OHM Advisors

Rhett A. Gronevelt, P.E.
Principal in Charge

Encl: Bid Form
Professional Service Agreement Redline

cc: Patrick M. Droze, Senior Project Manager